

WJC Financial Inc, is an accounting firm that serves Tribal Governments and their entities. It's not just something we do, it is our sole focus and specialization. This is a unique opportunity for an entry level professional to build their career outside the normal channels. We do not prepare tax returns or provide assurance services. We provide accounting and consulting services to Tribal Governments to ensure their records are compliant and ready for a Single Audit. WJC has experienced rapid growth over the past 2 years and is looking for a highly motivated individual to join the team and work directly with the owner. If you have a high performing, octopus-like personality, *please read on*.

**Position & Location:** Accountant – Full-time, Spokane Valley, WA

**Key Responsibilities:**

- Learn – Held as a key to-do, we are an avid group of learners. It's how we will continue to crush it. You need to be prepared to learn, constantly.
- Be a contributor to the general tasks involved in growing a small business.
- Build relationships with client personnel and outside auditors.
- Work with clients to prepare their accounting records for an audit.
- Provide accounting and advisory services on an as needed basis.
- Ability to travel – approximately 35 to 45 overnights per year.

**Qualifications:**

- Bachelor's or master's degree in accounting or equivalent.
- Certified Public Accountant (CPA) license, or working toward obtaining license.
- Assurance experience preferred, but willing to train the right person.
- Proficiency with Microsoft Office applications and Adobe Acrobat.

**Good Candidates for This Role:**

- You must be a self-starter.
- You're aware that no role is ultra defined, and therefore have no problem managing multiple tasks at any given time.
- Ability to work effectively both as part of a team and independently.
- Possess the personal and professional drive and talent to be considered for future advancement within the organization.

**WJC Financial Benefits:**

- Medical/Dental/Vision after 90 days
- 401(k) after 90 days
- Five weeks of PTO from day 1
- CPA exam assistance

Inquire by submitting a cover letter and resume to [careers@wjcfinancial.com](mailto:careers@wjcfinancial.com).